Policies and Procedures

Dress Code and Costumes

- Wear appropriate attire and shoes NO street shoes, jeans, or school clothes are permitted in class
- Hair pulled back neatly and securely
- Small earrings permitted. NO other jewelry should be worn
- Undergarments should be tucked into dance clothing and match or blend with attire when needing to be worn
- Panties should not be worn with tights and leotards
- Students who repeatedly come to class dressed inappropriately may be asked to leave. NO refund will be given.
- All Costumes will be tasteful, age appropriate and designed for audiences of all ages.

Payments

- Dance Depot bills tuition electronically on the 1st of the month and accepts Visa and MasterCard. Payment by check or cash MUST BE RECEIVED BY THE 25TH OF PREVIOUS THE MONTH.
- The first of 11 installments is collected at registration
- <u>Late fees are assessed for payments received after the 15th.</u> Recurring late payments may result in the refusal of class instruction.
- Installment payments will be the same amount regardless of the number of times classes are offered in the month. Installments include registration fees, all class meetings, dress rehearsal and recital hours, recital costume, tights, dvd, program, and 2 recital tickets,
- Registration, recital and costume fees are non-refundable
- A lump sum paid in full receives a 8% discount.
- Past due accounts 2 months or greater will result in the dancer being unable to participate until the account is current

Drop Class

- Dancers should attend the full season to maximize instructional benefits
- Upon receipt of WRITTEN NOTICE the dancer will be dropped on the first day of the next month.

Studio Communications

- Most communication will be done through email and texting. Please be sure we have your current email address and mobile number on file.
- Newsletters will be posted on our website and displayed in the studio
- Feel free to call with a question or concern we will get back with you directly.
- Please find us on Facebook, Instagram, Snapchat